

Name _____ Date _____
(Last) (First) (Middle/ Maiden)

Address _____
(Number and Street) (City) (State) (Zip Code)

ID# or SSN: _____ Major: _____

HEOP? ☐ Yes ☐ No Veteran? ☐ Yes ☐ No Resident or Commuter: _____

I hereby notify all concerned that I intend to depart Daemen College effective _____
(MM/DD/YYYY)

I desire a: ☐ Leave of Absence (LOA)

DURATION OF LOA: Please circle month to start and to return for the LOA:

Starting in: January or September _____ Returning in: January or September _____
(Year) (Year)

☐ Withdrawal (WD)

Reason for LOA or WD: (Please state)

Conditions: (Note: LOAs and WDs begin at the beginning of the semester only)

LOA: (1) Up to one year may be granted. (2) A LOA is superseded by academic suspension or dismissal. (3) A LOA will not include the semester in which student is enrolled. (4) Students **must** notify the Registrar's Office of their intention to return to the College by the appropriate registration date. Failure to do so will result in a withdrawal from the College. (5) Students are responsible for checking the financial implications of the LOA with the Business Office. (6) Students receiving aid must contact the Financial Aid Office for information regarding policies which apply to the various aid programs.

WD: A formal application for readmission is required and is available through the Office of Admissions.
Students accepted for readmission following a "Withdrawal" **MUST** meet all requirements in force at the time of the student's return to the College.

ATTENTION: Students who desire a major in Physical Therapy, whether returning from a 'Leave of Absence' OR accepted for readmission following a 'Withdrawal', **must** meet all requirements in force at the time of the student's return to the College.

Student Signature _____ Date _____

Faculty Advisor Signature _____ Date _____

HEOP/Vision Signature (if applicable) _____ Date _____

Academic Advisement _____ Date _____

Exit Survey/Interview (completed): ☐ Yes ☐ No

FOR OFFICE USE ONLY

Registrar's Office _____ Date _____

Copies to: ☐ Student Accounts ☐ Financial Aid ☐ Academic Advisement ☐ Department Chair ☐ Advisor ☐ Admissions ☐ Residence Life ☐ Student

Daemen College Exit Questionnaire

We value your opinion and are interested in knowing more about your decision to leave Daemen College. Please take a few minutes to answer the following questions.

Name: _____

Your Daemen e-mail address: _____

When did you begin to consider withdrawing from Daemen College?

- ☐ Before this semester started
- ☐ In the early weeks of the semester
- ☐ Around midterm
- ☐ Late in the semester
- ☐ Other _____

Prior to your submitting a withdrawal form, did you discuss your plan with any Daemen College faculty or staff?

- ☐ No
- ☐ Yes, once
- ☐ Yes, more than once

If yes, with whom? (check all that apply)

- ☐ Teacher
- ☐ Advisor
- ☐ Administrator
- ☐ Staff

This section lists many reasons why students withdraw from college. Mark how important each was in your decision to withdraw from Daemen College.

Academic Issues

	Major Reason	Minor Reason	Not a Reason
1. Courses are not challenging	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. I am not doing well in my courses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. My grades were not as good as I expected	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. I was not learning in class	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. My professor(s) was not a good teacher	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. I was not ready for college level courses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. I don't have good study habits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. I didn't get the academic advice I needed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. I have changed my career plans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Desired major was not offered	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

My intended major is _____

Factors Outside the College

	Major Reason	Minor Reason	Not a Reason
11. I want a break from my college studies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. I am having family problems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. I am having health problems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. I wanted to live closer to home	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. I must take care of my children/other family members	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. I need to work full-time	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. My commute is too long	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Parking was too much of a hassle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. Uncertain about the value of a college education	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. Military service	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21. Major life event (marriage, divorce, birth of child, death in family, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Social Circumstances

	Major Reason	Minor Reason	Not a Reason
22. I do not like living in the residence halls	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23. I had problems with my roommate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24. As a commuter, I had difficulty meeting people	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
25. I was not treated with respect by some Daemen faculty & staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
26. I felt discrimination at Daemen	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
27. Lack of diversity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
28. Too much diversity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
29. I didn't feel like I fit in	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
30. Not enough campus activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Financial Problems

	Major Reason	Minor Reason	Not a Reason
31. I do not have enough money to continue in school	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
32. Financial aid was inadequate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
33. I think I can get an education for less money somewhere else	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
34. My family stopped supporting me	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
35. Encountered unexpected expenses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Enter the number of the reasons (above) which are your number one and number two "MAJOR REASONS" for withdrawing.

1. _____ 2. _____

Factors that led to my withdrawal were: (Mark one)

- ☐ Primarily things I could have prevented
- ☐ Primarily things that Daemen could have prevented
- ☐ Primarily things that neither I nor Daemen could control

Did you work? (work study, off-campus, other)

- ☐ Yes
- ☐ No

How many hours per week did you work off-campus (Mark one if you worked off-campus)

- ☐ 1-5
- ☐ 6-10
- ☐ 11-15
- ☐ 16-20
- ☐ 20+

Please check if you have used any of the following offices or services on campus:

- | | | |
|---|---|--|
| <input type="checkbox"/> Academic Advisement Office | <input type="checkbox"/> Counseling Services | <input type="checkbox"/> New Student Orientation |
| <input type="checkbox"/> Academic Coaching Services/
Learning Center | <input type="checkbox"/> Disability Services | <input type="checkbox"/> Registration Office |
| <input type="checkbox"/> Academic Computing Labs | <input type="checkbox"/> Financial Aid Office | <input type="checkbox"/> Residence Life Office |
| <input type="checkbox"/> Admissions Office | <input type="checkbox"/> HEOP | <input type="checkbox"/> Service Learning Office |
| <input type="checkbox"/> Athletic Facilities | <input type="checkbox"/> LEADS Program | <input type="checkbox"/> Student Accounts Office |
| <input type="checkbox"/> Campus Ministry | <input type="checkbox"/> Library Services | <input type="checkbox"/> Student Activities Office |
| <input type="checkbox"/> Career Services | | |

Were you involved in any student clubs or student organizations?

- ☐ Yes
- ☐ No

If yes, please list:

What are your plans after leaving Daemen?

- ☐ Enroll in another college. If so, where? _____
- ☐ Work full-time
- ☐ Work part-time
- ☐ Travel
- ☐ Unsure
- ☐ Other _____

Is there anything that Daemen College could have done that would have encouraged you to stay?

What else would you like us to know about your experiences at Daemen (either positive or negative)?
Please be candid.

Thank you for providing us with this valuable information as we strive to continuously improve Daemen College.
We wish you the best in your future.